

**U.S. EMBASSY OTTAWA
PRE-SOLICITATION PUBLIC NOTICE**

Date: July 12, 2023

Action Type: (P) Pre-Solicitation
Solicitation Number: 19CA5223Q0034
Proposed Contract Number: 19CA5223C0021
Classification Code: Y1JZ - Construction of Miscellaneous Buildings
NAICS Code: 238390 - Waterproofing contractors
Subject: U.S. Embassy Building Skylight Sealant Replacement

Response Date: To be provided in the upcoming solicitation (RFQ).

Contracting Office Address: 343 Coventry Rd, Box 101, Ottawa, ON, K1K 3X6
Attn. GSO / Contracting Officer

Primary Point of Contact: Vincent Lemesheff
Contract Specialist
Phone: 613-688-5252
Email: ContractsOttawa@state.gov

Alternate Point of Contact: Jennifer Marsh
Contracting Officer
Phone: 613-688-5250
Email: ContractsOttawa@state.gov

Synopsis of Requirements:

The U.S. Embassy in Ottawa has a requirement for replacement of sealant for the U.S. Embassy office building skylight.

Period of Performance:

The work is expected to be performed during Fall of 2023 – Spring of 2024. All responsible sources may submit a quotation, which will be considered.

Please note this solicitation is not ready to be issued as of this date. When the solicitation is available, the Embassy of the United States in Ottawa will publicize and launch the solicitation in the following public sources:

- <https://www.merx.com/> website
- U.S. Embassy Ottawa website
<https://ca.usembassy.gov/embassy-consulates/ottawa/procurement/>

The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed price type contract.

The Government is planning a pre-quotation conference and the date for this conference will be in the solicitation.

All contractors must be registered in the SAM (System for Award Management) Database <https://www.sam.gov> prior to submitting an offer pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

Electronic Submission/Responses:

This opportunity allows for electronic responses. Please submit your offer by email to ContractsOttawa@state.gov prior to the response date and time, which will be included in the upcoming solicitation. Please ensure your email with your offer does not exceed **30 Mb** in size, if it does then you might have to send more than one email. **Responses submitted to any alternative recipients will not be considered. Only one response will be accepted.**

Place of Contract Performance: (Ottawa, ON, Canada)